

MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 02/16

HELD AT THE PADSTOW HARBOUR OFFICE

ON THURSDAY 18th FEBRUARY 2016 AT 7.00PM

Present: Mr D Martin, Capt R Atkinson, Mr S Summers, Mr W Jago, Mr J Hewitt, Mr M England, Mr G Saunders, Mr W Chown, Mr B Murt

Apologies: Mr M Hewitt

In Attendance: Mrs N Dyer (Assistant Administrator) Mrs P Hicks (secretary), Mr D Lockwood, Mr P O'Neill, Mr A Hoskin, Mrs T Evans, Mr C Murphy, Mr M Stacey

To Take Information and Comments from Any Members of the Public Present: Mrs Evans had come to the meeting to see what the Commissioners had decided regarding the Christmas Festival at their meeting on 11th February 2016.

DM said that they have decided to allow the festival to go ahead as before which includes the north arm of the car park, but that a formal agreement will be drawn up. HM and Mr P Haddock will draft the outline of this agreement, then pass it to Nick Hall (Solicitor) to formalise it. It would also be a condition that PHC would employ Mr Haddock to attend the full week of the set up and festival in order to ensure safety standards were being met. The festival would then need to reimburse PHC for these costs. DM asked if the PATA Ltd had insurance to cover the car park if any damage after the event had finished and also advised that in Mr Haddock's opinion, the road closure should cover Friday, Saturday and Sunday. TE said that she would apply to PTC to extend the road closure and yes, that they did have insurance.

DM suggested that they employ more security staff rather than relying on volunteers, TE said that they do and will employ more for 2016. DM said that the Commissioners were aware of the large crowds at the Demo tent on the north arm of the car park; TE said that the entrance is ticket only and they are only available just before each demonstration. TE also said that they left vehicular access on the north arm in case of emergencies.

Mr P Haddock had previously asked if there were any plans to restrict access to the marquee, like taking photos of the tent,

half full, full and over full. TE said that it's very hard to see what's going on at the bottom of the tent from the entrance, but that the security staff does monitor the crowds and with the new exit this year there hadn't been any bottlenecks.

PHC also had concerns regarding parking for the fisherman who couldn't get to their stores; TE said that she will arrange 18 car park spaces with the PTC while the event was on.

DM asked TE what awards the event had won - it had got bronze in the South West Tourism and gold in Cornwall.

TE was grateful for PHC supporting the festival again in 2016.

Invoices and Payments
for the period ending
15th February 2016

From 16th January to 15th February 2016 the amount of £79,217.70

DM asked about the amount to Cory Environmental, ND said that there had been a lot of invoicing problems with Cory which hopefully was now sorted.

The Commissioners commented on the amount to the Land Registry - RA said that it was only for a copy of title deeds and plans.

DM commented on the payment to West Coast Construction - and asked SS if he had been to look on how the building was coming along, SS said he had not been recently, but was planning on coming soon.

Approval of Minutes
01/16

The minutes were approved by WJ and seconded by ME, With just two small changes.

Matters Arising
from Meeting
01/16

Meter Manger - After DM had mentioned it last meeting this was now causing a few headaches but HM/ND are on the case.

Commissioners Elections - Just one election to held in Padstow in 12th March 2016, the two candidates are Mr M England and Mr P O'Neill.

Waterfront Building at Rock - HM had samples of cladding and would speak to SS/GS about which materials were best and then go to the Duchy of Cornwall with the colour selection. HM had contacted DNH Construction about the doors - they said that they had replaced like for like under the insurance claim but would look into the costs of replacing the failing doors 'at cost'.

HM would get Chris Swabey to replace the doors with uPVC if it was agreed by the Commissioners. GS/SS would forward links to

HM for the best woodgrain uPVC doors / frames to use. SS said that it would have to be the right threshold, as standard doors would have a step and they need to be flush to allow for wheelchair access. SS/GS also recommended Dave Rodda if Chris Swabey was too busy at the moment.

Financial Briefing

Mrs N Dyer had prepared a financial report for the Commissioners.

There was no budget report as PHC were waiting for opening balances from the accountants.

Max Spence from Bennett Jones will be attending the next meeting with the accounts; ND said she would post a copy to the Commissioners prior to the meeting. The accounts now had to meet a new accounting standard in line with the EU.

Correspondence

Mr K McManus, AS Parking - Mr McManus had sent his annual report to the Commissioners and had asked if the HM would read it to the Commissioners. After a short discussion the Commissioners decided that they were happy with the way things were currently run and they didn't see the need for more stringent enforcement.

Lucy Harris, CMN - writes to say that Cornwall Marine Networks bid for funding Ports & Harbours for renewable energy options had been rejected on this occasion.

Port Administrators Business

Christmas Festival - already covered

Drying out grid - The plan to repair the grid had hit a snag as the concrete piers hadn't been 'toothed' into the bedrock and the concrete was going soft, so much so that staff had managed to push one of the piers over with very little effort from a mini digger. In short we shouldn't allow any vessels on there as it was now unsafe. HM had sent out a 'notice to mariner's' letting people know it was out of action.

There seems to be three options on repair:

1. To try and patch and fix what's there already.
2. To completely demolish and replace the existing structure with a concrete slab cast into the bedrock - would probably need a license from the MMO to do this.
3. To demolish the grid where it currently is and install a concrete slab on the 'drying out berth' by the Red Brick Building. This would be the most expensive option as it would probably involve 'piling' and would need an MMO license, but it would be easier to maintain and clean and would probably be of more benefit to the entire fleet.

The Commissioner's discussed the matter, DM asked how often the grid is used - HM replied about 10 - 12 people a year, but probably more would use it if by the RBB. As well as the concrete slab, we would have concrete piers for the smaller boats to dry out on in order to lift them clear of the slab. On a previous tide, these could be lowered into the correct position for individual vessels. GS asked how long the slab would be - HM said about 25-30m. HM to obtain estimate costs in order for a decision to be made.

RHIB Patrol Officer - the job had been advertised in the local press.

RQCP - all the information that the Council needed has now been supplied, HM has asked JGP to question the council as to when their next deadline will be. On a more positive note PHC had received the license from the MMO to replenish Rock Beach with sand excavated from the car park extension.

Speed Limits - the second draft from NH regarding the speed limits, and HM's reply was circulated to the Commissioners for them to take home, digest and comment on. DM said that if any of the Commissioners feel strongly about this draft not being what had been agreed upon then to get in touch with the HM. JH asked a question for MH - once the draft goes forward do we need a public vote? HM/DM said that the Commissioners need to agree a proposition and then vote on it in public. This proposition then gets put out for public consultation.

PO asked if the public can see the draft, DM reiterated that they will be public once the Commissioners have agreed amongst themselves. HM said that there are other bylaws that are being changed and PHC have to get all this into one document to bring to a public consultation.

Toilet Block, South Quay - Cornwall Council had telephoned HM to confirm that the toilet block will be closed at the end of March. The council wants to surrender the lease and give the building back to PHC; they will meet our legal costs for the early surrender and ask what other 'reasonable' conditions PHC might have. Suggestions for use 'in committee'.

New Pontoon System for South Dock - This would be for fishing boats only, EMFF Grant Funding now available possibly up to 75%. HM passed a sketch to the Commissioners. The Commissioners thought that this was a good idea and HM should speak to the local fishermen. BM said that there were now a lot of singlehanded fishing day boats and this pontoon would a great help. All the commissioners were agreed that HM should go ahead with formulating plans / costs for this.

Vanstones - They are hoping to tarmac the main car park on Wednesday and then PHC need to get all the gear moved from the fisherman's store car park for them to start work in there - HM to send a letter round.

PMSC

PMSC Audit completed by Mr P Haddock.

Basically all ok, just some small details to carry out:

Amendment log to be inserted into PMSC.

Updated emergency Plan to publish.

Pilotage procedures to update.

Permit to crane / dive / hot work system to put in place.

Rock ILB Incident - a crew member had dislocated his shoulder during training off Polzeath. This was in normal training and the conditions were within the capability of the lifeboat. No action needed by PHC.

JH said that the crew member was brought back to the lifeboat station where they had to wait 2 hours for an ambulance to take him to hospital.

Items for Discussion

HM - Usage of Skip on south Dock - HM had brought this back to the meeting after being put off from last month as none of the Padstow Commissioners were in attendance. To recap It costs PHC appx £2000/month for the emptying of the skip, which seems to have a lot of domestic rubbish in there? HM has positioned a battery operated CCTV on the skip to try and determine who is putting in large amounts of non-harbour related rubbish. HM has had reports of 'white vans' dumping building rubbish over weekends. HM asked if Commissioners were in agreement for PHC to push for a prosecution if it can be determined who is basically fly tipping large amounts into the skip. The Commissioners agreed with this and happy to try a twice monthly emptying during the off peak months if the rubbish volumes can be cut down.

HM to check with NH about fly tipping and ability to prosecute under the present byelaws - if there is nothing in the byelaws then to look at adding.

JH - Harbour Pilots - After the PMSC meeting this had raised some questions - to be discussed in committee.

HM - 'Thanks Mike' May Ball - Mike Hewitt was retiring as Lifeboat Operations Manager for the Rock ILB and there was a summer ball to be held in thanks to him. The Commissioners had been invited to attend.

JH said that there would be a marquee in John Bray's field and the price of the tickets was to cover the cost of the marquee, food and entertainment. The event is to be held on 28th May

2016 and the tables seat 10 people. GS said it would be nice if the Commissioners went as a group, GS/SS suggested that PHC should book a table of 10. It was proposed by SS and seconded by WJ - all in favour.

02/16/01

Date of Next Meeting

The next meeting will be held on Thursday 17th March 2016 at 7.00 pm in the Padstow Harbour Office.

There being no further business, the meeting went "In Committee"

There being no further business the Meeting closed at 21.30