

MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 05/17

HELD AT THE PADSTOW HARBOUR OFFICE

ON THURSDAY 18th MAY 2017 AT 7.00PM

- Present:** Mr D Martin, Mr C Toogood, Mr G Saunders, Capt R Atkinson, Mr A Hosking, Mr M England, Mr B Murt, Mr W Jago
- Apologies:** Mr S Summers, Mr M Stacey
- In Attendance:** Mrs P Hicks (secretary), Mr D Lockwood, Mr P O'Neill
- To Take Information and Comments from Any Members of the Public Present:** None at this meeting
- Invoices and Payments for the period ending 10th May 2017** From 13th April 2017 to 10th May 2017 invoices to the amount of £180,930.08 had been paid
- WJ declared an interest
- BM asked about the payments to MJA Plant Services - this was the clutch supply and installation for the new crane on the Mannin. HM replied that it was being fitted in Wolverhampton before being delivered down to Padstow shortly.
- DM asked about "Cobalt Telephone", regarding charges and fees - HM said that this was the card handling fees for the 'RINGO' system in the car park.
- Approval of Minutes 04/17** Before approval of minutes ME asked if the Commissioners had all received their minutes in time – yes.
- HM pointed out that Commissioner Toogood was missed of the apologies, and Mr M Smith from members of public present. Commissioner Saunders also pointed out that he seconded for the Deputy Chairman.
- With these amendments the minutes were approved by GS and

seconded by ME

**Matters Arising
from Meeting
04/17**

RingGo - there had been an issue where someone had put the PTC code into RingGo and got a fine. HM said that this was not common but if it became a regular problem, he would look to see if improvements could be made.

Mr Dudman - HM said that the life ring at Wadebridge had been installed on Mr Wiggett's wall, and he had received an email from Mr Dudman thanking the Commissioners.

Camel Ski School Raft - This would be arriving soon and installed as soon as possible.

Mr M Stacey - The concerns with regard to soft sand and strong tides at Brea Spit had prompted a notice to be put on PHC's website.

Mr Hagley - HM had informed him that the Commissioners were happy to go ahead with a sign advertising overflow parking at the exit of the car park.

South Quay Toilet Block - Planning deadline had passed with no adverse comments. Hopefully we will get the go ahead shortly to change the use of this building. DM wondered if a sign was needed to point the public in the direction of the PTC toilets.

Financial Briefing

Mrs N Dyer had prepared a financial report for the Commissioners.

Harbour Dues and Mooring Fees - these are up for the month of April, and for the 4 months to the end of April income is up by 2%

Dredger Contracts - there were no invoices raised in April even though the Mannin was away on contract, but overall for the 4 months to the end of April income is up by 19%

Harbour Maintenance - no significant expenditure to report.

Harbour Costs - Insurance - the favourable variance is because of a reduction in PHC's insurance renewal premium by 16%

Ferry Income - this is up for the month of April, and overall for the 4 months to the end of April income is up by 21%

Ferry Costs - the significant expenditure in April was for two

couplings (additional to the costs of the new Jet Drive units) and injector repairs in the BT 1 Ferry.

Car Park - income was up for the month of April and to the four months to the end of April income is up by 17%.

HM also said that the aged debtors list had remained at less than 5% of all outstanding invoices.

Correspondence

Sproull Solicitors - write to copy PHC into letters sent to PHC's solicitors, Ralph & Co regarding Mr Llyr Faragher and the use of jet skis as safety craft. After a short discussion it was decided that PHC did not wish to permit the general use of Jet skis/RWC's/PWC's and that, as stated in the PHC byelaw, permission to use such craft within the estuary would be made on a case by case basis and only on the few occasions where the commissioners felt it necessary and appropriate. HM to draft PHC's thoughts and send to Nick Hall (Ralph & Co) to formulate a reply on our behalf.

Mr J Williams, DGW Sand Co - writes to the Commissioners regarding the sand on South Quay. Mr Williams had received a letter from PTC about keeping the sand area clear. DGW have trialled a sweeper but it didn't work because of the brick paviour surface of the South Quay. Mr Williams asks if the flat concrete pad put in place for the excavator could be extended to make it easier to keep the area clean. BM thought it was a good idea as it is messy in that area. AH said that sand left on the quay gets washed down onto the pontoons. Commissioners instructed HM to have a meeting with Mr Williams and see what needs to be done, prepare quotations for a future meeting.

Mr D Forster (Marico Marine) - writes with a quote for duty holder training for the commissioners - In Committee

Ms Z Perry, Cornwall Council - writes to the Commissioners regarding the footpath at Rock. The footpath orders applied for as part of the project to extend the car park at Rock had been passed. A map showing routes that were stopped up and new ones which had replaced them was circulated.

Mr J Hinchliffe, Padstow Sea Cadets - writes to the Commissioners asking for a donation, the Commissioners said they were prepared to donate the same sum as the previous year.

Mrs K Pemberton, PTC - writes regarding the sand operation in the PTC car park and lorry movements. Council have concerns over safety in the area and would like to work with PHC / DGW / Padstow sea sand to resolve some issues. HM read his reply to the PTC suggesting solutions to the problem. Commissioners noted that there had not been a reply to HM yet and felt they needed to know the councils thoughts before they could make firm decisions.

Mr G High, MMO - re grant funding for the pontoons. Mr High stated that some of the panel members would like further information before deciding on the grant application. HM read his letter of reply – contents noted.

**Port Administrators
Business**

Environment Agency – HM had attended a meeting with the EA concerning refurbishment of the tidal gate, which is now 25 years old. EA would like to remove it, shot blast and recoat it, all of which would put it out of action for 4 to 6 weeks. This would hopefully extend its life by at least another 25 years. They would plan to insert stop logs and impound water within the harbour while the gate was out of action. They are looking at the time frame either before mid-April or after mid-September. HM had explained that PHC could contribute by towing the gate to the boatyard, providing fuel and staff to operate the large pumps which would be needed to keep water levels down in the inner harbour and, if needed, providing working space ashore for the gate to be laid flat and tented over for the work. HM informed the Commissioners that he had also authorised the EA's contractors to set up a small compound using the last 4 spaces at Commissioners Quay Car Park, Wadebridge. This was required for ongoing repairs to a stone wall and they had agreed to protect the car park surface and repair any damage on vacating.

Inner Harbour Walls - JGP suggested there was a need to install boreholes to measure tidal lag within the inner harbour. Although there is not a huge tidal difference, remote monitoring will allow PHC to compare before and after figures once pressure pointing and improved drainage is completed. PHC staff are pointing up the worst areas of the walls and HM has asked JGP to come back with an approximate price for the monitoring works.

PMSC

Wadebridge - the life ring on Commissioner's Quay had now been installed.

Polzeath – There had been an incident where a car had reversed off a road and gone over a cliff. The Coastguards hadn't let PHC know and CT said that the beach life guards were not informed either. Fortunately, the single occupant survived the ordeal and the car had been removed before there was an oil spill threat.

Soft Sand / Strong Tides at Brae - warning been put on the PHC website.

Northern Lights – this local fishing vessel had run aground on Stepper Point causing considerable damage to the vessel. HM had explained to owner and skipper that they needed to fill out an accident report form as the incident was within harbour limits. After further discussion, it was decided that she probably hit outside limits (Stepper point to Gulland) and HM did not need to pursue the matter.

RHIB Patrols - the patrols are going well and several vessels had been advised against crossing the bar in unsuitable conditions. Continue to stop and educate those speeding through moorings or water skiing without permits.

Items for Discussion

BM - Pontoons – requesting a progress report on the grant funding application - already covered.

HM - Use of Shower Blocks - HM wanted to know who had the use of them – he understood the facilities were provided for the visiting yachts and not the fishing fleet. HM explained that there were now about a dozen fishermen living aboard vessels and many other trip boat crew and local people are using the facilities. This problem seemed to have grown since the council toilets had been closed, many had not asked and just simply started to use them and despite staff being secretive about the codes they seemed to get around and become common knowledge very quickly.

WJ/ME said they were for visiting vessels which sometimes included visiting fishing boats.

BM said that we PHC had a good reputation for cleanliness and this needed to be kept up.

GS/CT suggested that we change the door entry system to swipe cards, AH said that perhaps the code on the card could last for an hour only. HM said that he could sort out the access issues but needed clarity on who should be using them.

After discussion it was agreed that both the red brick building and the harbour office toilet blocks were for the use of visiting yachtsmen only.

HM said that this still leaved the 'inherited' problem of visiting and local fishing boats with live aboard crew. If these people were not allowed to use the yachtsmen's shower blocks where would they have the opportunity to keep clean? BM suggested the old workshop toilet - could this be altered for the fishermen to use? HM said that this small area could be portioned off from the workshop and, with an outside door fitted, could be converted into a 'wet room'.

The Commissioners agreed that they would not tolerate vandalism or unreasonable uncleanliness and that the fishermen should be given the responsibility to keep the area clean. PHC would provide the cleaning products but if the facilities were abused then they would be shut down.

It was proposed by WJ and seconded by AH that the toilets in the old workshop are altered for the commercial fishermen - all in favour.

05/17/01

GS proposed a different entrance system for the H/O and RBB shower blocks - HM said that we should wait and see what happens once the new toilet/shower for the fishermen was in place. Also HM said he would contact our locksmith to see if he had any good ideas over restricting access to the right groups of people. BM asked if our insurance would cover this - HM to check.

DM – CCTV / Webcam upgrade - DM thought that it had taken quite some time for the CCTV to be finally up and running. HM said that the webcam at Rock can now be seen on our webpage. The screens still needed to be put up in the berthing office but the cameras were installed and viewable via PC / phone based software. HM has been impressed with the quality of the work but admitted that it had taken rather a long time to get to this stage – hoped to be completed by the next meeting. BM suggested that PHC's website needed a refresh to update information in line with changes – HM to investigate.

Date of Next Meeting

The next meeting will be held on Thursday 15th June 2017 at 7.00 pm in the Padstow Harbour Office.

There being no further business, the meeting went "In Committee

