

# **MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 11/16**

## **HELD AT THE PADSTOW HARBOUR OFFICE**

**ON THURSDAY 17<sup>th</sup> NOVEMBER 2016 AT 7.00PM**

**Present:** Mr D Martin, Mr M England, Mr G Saunders, Mr W Chown, Mr W Jago, Capt R Atkinson, Mr B Murt, Mr C Toogood, Mr M Stacey, Mr S Summers

**Apologies:** None

**In Attendance:** Mrs N Dyer (Assistant Administrator), Mr D Lockwood and Mr Kevin Barry.

**To Take Information and Comments from Any Members of the Public Present:** None at this meeting

**Invoices and Payments for the period ending 15.05.15** Invoices totaling £135,175.94 had been paid for the period 18<sup>th</sup> October to 14 November 2016.

DM asked about the payment for the Altron tower – HM said that this tower was being installed in the Rock Car Park by PHC staff and would be used to mount CCTV, lighting and to improve AIS coverage. It was also hoped that a webcam could be installed so that mariners would be able to look at conditions on the bar in ‘real time’.

DM also asked about the price of anodes from Daften compared to those from Hamilton Jets (for Black Tor Ferry) – HM said that most ‘hull’ anodes could be sourced from Daften to save costs however some specialist anodes had to come direct from the manufacturers.

Heras fencing – HM explained that this invoice was for the purchase of fencing panels – staff seemed to be using these panels more and more and hiring them in was inconvenient and more expensive in the long run.

GS asked about the payments for cladding of the shed at Rock – there appeared to be two separate invoices for cladding. HM explained that one invoice was for the cladding and the other

was for the doors and windows.

**Approval of Minutes**  
**10/16**

The minutes for October 2016 were approved - proposed WC seconded CT

**Matters Arising**  
**from Meeting**  
**10/16**

CCTV Quotation – HM had instructed the Commissioners preferred contractor and they had already installed a test camera with a view to providing the rest of the equipment before Christmas.

Padstow United Youth Football Team – a donation had been sent as agreed at last meeting.

Mrs Tucker – HM had advised that yes the mooring could be moved into her name on this occasion.

Cornwall Council Toilet Block- HM had contacted Mr Richomme to advise that PHC would permit the surrender of the lease.

Commissioners Annual Function - HM had contacted the Pickwick to confirm the date of the 21<sup>st</sup> January 2017 for the Commissioner's annual function.

**Financial Briefing**

Mrs N Dyer had prepared a financial report for the Commissioners.

Rebate cheques had just been sent out to the Rock Mooring Holders who had let PHC sublet their moorings whilst not in use.

Ice sales were down for the year because one of the main vessels using the plant (Berlewen) had been sold out of the port.

Ferry income for the month was considerably up due to the busy half term week, the same was true for the car parks.

90 plus days debtors were considerably reduced, being less than 2% of the total outstanding. 0 to 30 days debtors were artificially high because the Rock moorings had only just been invoiced.

**Correspondence**

Only one notable item of correspondence had been received and this needed to be taken In Committee.

During the outgoing correspondence a discussion about cyber security was initiated. HM explained that he and Mrs Dyer had taken part in a Barclays 'webinar' advising how businesses can

better protect themselves. Now, more staff are being offered this training and Tony Mott is going to look into a cyber security policy for PHC.

## Port Administrators Business

Mannin – Loadline survey now renewed, however there had been a lot more work than previously anticipated – new rudder stocks, substantial repairs to bottom doors, crop out and renew sheet steel hopper sides, crop out and renew several areas of indented hull plating, etc, etc. In short, the invoice was likely to be considerably higher than the original quotation, but this had been very competitive compared to the other yards who had quoted.

Ratable Values – The valuation office had almost quadrupled the ratable value of the Harbour Hereditament and much increased the values on the Rock Quarry Car Park and other areas. HM had contested these increases at previous ratings assessments, however the appeal process had now changed and as the increases would heavily impact PHC's costs, he had requested professional assistance from Miller commercial.

Survey of Inner Harbour Walls – This had been completed over the three days of the dry down period. HM advised that PHC were still awaiting the report, however first indications are that there are some substantial voids behind the wall and there is likely to be remedial action required. Perhaps not what we wanted to hear because it was likely to be expensive, however addressing the problem before the wall failed would certainly be the most efficient and cost effective way forward. Hopefully the report would be with us in December and we could act on this once received. HM was also tasked to ensure that PHC actually owned the walls before any work was undertaken.

Banking – This was becoming more of an issue because Barclays had closed the local branch for two days per week. They have said they might return to opening every day for the peak summer weeks, but this was not definite and was still under discussion. HM believed that PHC would now have to look at a secure cash collection service and try to reduce the cash collected by operating electronic payments for firstly the car park and then after this, the ferry.

Ringo – Electronic payment for car parking, Mrs Dyer had contacted them about possibly installing their system over PHC's car parks. Ringo was PHC's preferred supplier as Padstow Town Council used them and there had been positive feedback from PTC - also customers who already had the 'app' on their phone for PTC would be able to simply change the site code to use PHC's car parks. Commissioners agreed to install the Ringo system as an alternative way of paying for car parking on our

11/16/01

sites.

**Port Marine Safety Code**

Trinity House – Recent inspection / audit of navigation aids and maintenance records had gone well with no problems identified.

Recent MAIB reports – HM made Commissioners aware of two recent reports into fishing vessels that had dried out, fallen out from the harbour wall and subsequently foundered as the tide flooded up. In both reports, the harbour authority had come in for some criticism over their lack of guidance to the vessels. HM was concerned about this because drying out was an everyday occurrence at Padstow and there was actually no requirement for visiting vessels to report their intended arrival. In the past, PHC have had boats sail into harbour without staff present and also sailing at times when it would not have been advised by harbour staff. HM questioned whether the byelaw revision should place a duty on larger vessels to report their arrival / departure times to the harbour staff. After discussion, Commissioners agreed and would think about which vessels this would affect and how to word this item.

**Items for discussion**

North Quay Car Park Spaces – HM advised that it was coming to PHC's attention more and more that people were being charged for the holiday use of the North Quay Car Park. PHC gave a lease to customers which specifically prohibited sub-letting, however it appeared that this was happening more and more. It seemed unfair that PHC were keeping car park charges reasonable with resident in mind however some people were profiting off renting their space on a weekly basis. CT said that PHC needed to be careful not to penalise the customers who were not abusing the system. GS suggested looking into number plate recognition but this also came with problems. There was a lengthy discussion with no immediate ideas for solutions – agreed to go away and consider this further at a future meeting.

At this point, the chairman informed Mr Barry that he had missed the agenda item 'to take information from members of the public' but asked if he would like to address the meeting. Mr Barry said that he had recently had a bad experience with AS parking solutions and wished to complain about their aggressive enforcement policy. He said that the whole appeal process appeared to be flawed and he felt that PHC, as the land owners, should know about their conduct.

The Commissioners heard Mr Barry's story and could sympathise with him, however DM said he had been parked without a 'ticket' and AS had merely done what they were entitled to do. HM explained about how the car parks used to

be policed by PHC and how this function had been denied to them by changes in legislation, which had then led to AS parking being engaged. DM explained that AS parking were now a large company dealing with many car parks all over Cornwall and that although they were often unpopular, he felt that this would be true of any car parking enforcement company which PHC used.

Mr Barry stated that he felt car parking enforcement could be managed more ethically and that he was thinking of starting his own company to do just this. DM commented that he felt it would not be easy to run such a company as parking was a very emotive issue – PHC’s income from car parking had gone up considerably since AS had started which showed how many motorists were quite happy to park without paying if there was not a suitable deterrent.

The Commissioners sympathised with Mr Barry but felt they could not help him on this occasion - they thanked him for attending the meeting and bringing this issue to their attention.

**Date of Next Meeting**

The next meeting will be held on Thursday 15<sup>th</sup> December 2016 at 7.00 pm in the Padstow Harbour Office.

There being no further business, the meeting went into “In Committee”

The meeting closed at 20:38 hours.

