

## MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 10/23

### HELD AT THE LONG ROOM, PADSTOW

ON THURSDAY 26<sup>th</sup> OCTOBER 2023 AT 7.00pm

**Present:** Mr J Hewitt (Chairman), Mr M England (Vice Chairman), Mr G Saunders, Mr B Phillips (Harbour Master), Mr D Martin, Mr C Toogood, Mr I Kitto, Mr P Blewett, Mr P O'Neill

**Apologies:** Mr W Delacour

**In Attendance:** Mrs N Dyer (Assistant Administrator) Mrs P Hicks (Secretary), Mr L Burt (Assistant HM), Mr O McWilliam (RHIB Patrol), Mr A Rickard, Mr D Davey Pelagic Design

**Election of Chairman:**

**To Take Information & Comments from Any Members of the Public Present:** Mr Davey of Pelagic Design attended the meeting to provide a presentation to the Commissioners of the work carried out so far on the design and specifications of a new ferry. DD provided an explanation of the positives and negatives between Aluminium and GRP construction and also an idea of associated costs from four different boatyards approached to provide an estimated quotation. JH thanked Mr Davey for attending the meeting and informing the Commissioners of the updated information. Mr Davey left the meeting.

Ormy McWilliam, PHC RHIB Patrol Officer for the 2023 summer season, presented a detailed report of the estuary activities to the Commissioners. The Commissioners thanked OM for the report and his employment, reiterating that it is an important role. OM left the meeting.

**Invoices and Payments for the Period Ending 19<sup>th</sup> October 2023** Invoices totalling £317,189.42 had been paid for the period 22<sup>nd</sup> September to 19<sup>th</sup> October 2023. The Commissioners read through the list of payments produced by ND.

**Approval of Minutes 09/23** The minutes for September were approved as a true account of the PHC meeting – it was proposed by ME and seconded by GS.

**Matters Arising from Meeting 09/23** **Harbour Office** – BP had sent a detailed report to the Commissioners and asked if there were any comments or queries he could pass on to the architect before progressing any further. Commissioners to email BP any comments.

**Foil Competition** – The trial competition held at Daymer Bay on the 21<sup>st</sup> October was a success with only one day needed to complete the competition. BP commented that the competition has provided the basis for discussions on foil sports as they increase in popularity and will allow for

improved communication of safety information.

**Electric Prices** – BP has agreed a one year contract with Scottish Power as advised by Gavin Riley of Pro Electric Ltd.. The Standing Order charges remain high, but the unit price had been reduced by 66%.

### **Financial Briefing**

The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of September 2023.

### **Correspondence**

Mr Peter Tamblin – writes to thank the PHC Staff and Commissioners for all their help and confirmed that so far the swim has raised over £900k and is on target to reach the £1m mark.

Mr Bryan Robinson, P&DSAA – writes regarding sponsorship for the Open Angling Competition. Mr Robinson asked if the Commissioners would again sponsor £300 for the winner – It was proposed by PO and seconded by IK – all 10/23/01 in favour.

The Royal British Legion – Wrote regarding the wreaths and provided information for Remembrance Sunday 12<sup>th</sup> November 2023. Commissioners laying the wreaths on the day, DM – Wadebridge, ME – Padstow, JH – Rock.

### **Port Administrators Business**

**Solar Panels** – BP explained that PB had informed him of some possible grant funding available and will liaise with PB for more information.

**Fork Lift** – BP had consulted with other ports on permissions and procedures for appropriately certified operators only, to use company forklifts on harbour property. BP explained that other ports do allow this but only if proper training has been received and confirmed for each operator. BP will research various options to move forward.

**Fisherman's Stores** – John Grimes Partnership engineers had inspected the steel erosion on the Fisherman's Stores and will provide a report on a suitable repair. JH commented that he had received reports that the stores were unsafe. BP confirmed that repairs are also needed to the rails/rollers and the doors and is already in hand, in house.

**Schedule of Rates 2024** – (IK/PB/PO/WD/GS/CT/JH declared an interest)

#### **Part I: Dues on Vessels.**

##### **1A:**

**(i), (ii), (iii), (iv), (v)** To increase by 5%

##### **1B:**

**(i), (ii)** To increase by 5%

**(iii)**. To remain the same for the present

##### **1C:**

**(i), (ii), (iii)** To increase by 5%

**(iv)** To remain the same.

##### **1D:**

**(i)**. To remain the same.

##### **1E:**

**(i)**. To increase by 5%

**(ii)**. To increase by 6% (minuted September meeting)

(iii), (iv). To remain the same proposed by IK seconded by GS – all in favour	10/23/02
(v). Under 20hp to increase by 5%	
Over 20hp to increase by 5%	
<b>Part II.</b>	
<b>IIA/IIB/IIC</b> To remain the same.	
<b>Part III – Moorings.</b>	
<b>IIIA. Commissioner’s Moorings</b>	
(i) To increase by 6% (minuted at September meeting)	
(ii), (iii), (v), (vi). To increase by 5%	
(iv) To increase to £71.10 per metre proposed by ME and seconded by PO	10/23/03
<b>IIIB: Private Moorings.</b>	
Private moorings within ports limits - increase by 5%	
Running moorings on the foreshore – increase by 5%	
<b>Addendum to Schedule of Rates.</b>	
<b>Ice:</b> To increase to 12p/kilo	
Minimum charge to increase to £30.00	
Above changes proposed by ME and seconded by GS – all in favour	10/23/04
<b>Waste Disposal:</b>	
To remain the same.	
<b>Water Charge:</b>	
To remain the same.	
<b>Fishermen’s Stores Rental:</b>	
To increase by 5%	
<b>Fishermen’s Parking Permits Padstow:</b>	
To increase by 5%	
<b>Wadebridge Commissioners Quay Car Park:</b>	
To increase by 5%	
<b>Ferry:</b>	
Fares to remain the same, proposed by ME and seconded by DM	10/23/05
<b>North Quay Car Park Padstow, Parking Spaces:</b>	
To increase by 5%	
<b>South Quay Car Park Padstow, Quarry Car Park Rock and Commissioners Quay Car Park Wadebridge:</b>	
Changes to tariffs as below	
Up to 1 Hour £1.50 proposed by ME seconded by IK – all in favour	10/23/06
Up to 2 Hours £3.00 proposed by IK seconded by DM – all in favour	10/23/07
2 – 4 Hours £5.00 proposed by DM and seconded by GS – all in favour	10/23/08
4 – 12 Hours £8.00 proposed by PO and seconded by ME – all in favour	10/23/09
12 – 24 Hours £10.00 proposed by DM and seconded by GS – all in favour	10/23/10
Weekly £60.00 proposed by GS and seconded by PO – all in favour	10/23/11
Motor Cycles to delete	
<b>Annual Dog Walker at Rock Quarry Car Park only:</b>	
To increase by 5%	
<b>Advertising Signs:</b>	
To increase by 5%	
<b>Dinghy Park Rock:</b>	
To increase by 5%	
<b>Trailer/Dinghy Park Padstow:</b>	
To remain the same	
<b>Telehandler:</b>	
To remain the same – on harbour estate.	

To increase by 5% away from harbour estate.

**Mowgli:**

To increase by 5%

**Rib:**

By negotiation

**Labour:**

To increase by 5%

**South Dock Storage Compounds**

To increase by 5%

New addition to Schedule of Rates for 2024

**Seaweed Landings – By negotiation**

Amounts to be rounded up.

All above changes to the 2024 Schedule of Rates were proposed by PO and seconded by ME – all in favour. 10/23/12

**ANPR** – With the trial of the automated number plate recognition system starting soon in the Padstow Car Park, the Commissioners discussed the logistics of pay on exit or entry and the consideration time and grace period. The Commissioners weighed up the information presented by ND. Pay on Exit was proposed by IK and seconded by BP – 3 in favour. Pay on Entry was proposed by GS and seconded by CT – 5 in favour. Pay on entry favoured. DM abstained. The consideration and grace periods were discussed in committee. 10/23/13

**Chris Prynn** – BP informed the Commissioners of the sad news that Chris Prynn of Padstow Sea Sand had passed away after a short illness and the funeral would be held at St Merryn Church on 9<sup>th</sup> November 2023 and then at the Padstow Social Club for refreshments after.

**Movember** – Some of PHC staff had signed up to support Movember to raise money for good causes. BP will ask the Commissioners for a donation and suggests that we could support various organisations each year with whatever challenges may be set by an organisation.

**PMSC**

**PMSC Monthly Report** – BP provided the monthly report prepared by H&S representative Mr P Haddock.

**Any Other Business**

**DM** – Asked BP for any update of the walker who had fallen in Wadebridge near the Doctors Surgery a few years ago – BP said that this case had been closed due to lack of correspondence from the other party.

**PO** – Asked if PHC had a policy on credit for customers after the standard 30 days to stop the 90+ debtors. JH suggested that a policy is created by BP and emailed to the Commissioners for comment.

**PB** – Asked for an update on the fort lift situation– BP commented that it was still on going.

**PB** – Asked if there was any news regarding the proposed concrete slab by the RBB – BP replied not at the moment as he has concentrated efforts and funds to other projects.

**PB** – For any Commissioners not attending the Christmas function, can a share of the money that would have been spent be donated to a Commissioners favourite charity. JH asked the Commissioners if they were happy with this. It was proposed by IK and seconded by ME – 7 in favour.

10/23/14

**Date of Next Meeting**

The next meeting will be held on Thursday 23<sup>rd</sup> November 2023 at 19.00hrs the location the Long Room.  
There being no further business the meeting closed to the public at 21.39 hrs.